



**Meeting Minutes
Special Service Area #17
February 22, 2023
Lakeview East Chamber of Commerce
In Person and via (Zoom) Meeting**

ATTENDANCE:

IN PERSON: Eric Kirsammer, David Gassman, David Blitz

ZOOM: Juliana Montebello-Roman, Jeanne Saliture, Andrew Rizzo and John Bucksbaum

ABSENT: Jim Schuman and Todd Hyatt

STAFF: Maureen Martino, Nata Wier

CALL TO ORDER: Maureen Martino called the meeting to order in Jim Schuman's absence at 10:05 AM.

AGENDA APPROVAL: Motion to approve the February 22, 2023, meeting agenda by Eric Kirsammer and seconded by Jeanne Saliture was unanimously approved.

APPROVAL OF MINUTES: Motion to approve the meeting minutes of October 12th, 2022, by David Gassman and seconded by Eric Kirsammer was unanimously approved.

FINANCIAL REPORT: Maureen Martino presented the Treasurer report and noted that the tax payments for 2022 have been coming in. Maureen Martino noted that the Chamber paid the invoices until the receipt of the tax collections. Maureen Martino went on to note that some of the line items went over and that we would need to reallocate. Motion to approve the financial report, which includes the reallocations of funds for 2022 by Jeanne Saliture and seconded by Julian Montebello – Roman were unanimously approved.

Maureen Martino presented the 2022 Q4 workplan and a motion to approve the Q4 workplan by John Bucksbaum and seconded by Juliana Montebello – Roman was unanimously approved.

Maureen Martino presented the 2023 budget and a motion to approve the 2023 budget as stated, by Eric Kirsammer and seconded by Jeanne Saliture was unanimously approved.

SOLE SERVICE PROVIDER UPDATES:

MAINTENANCE: The crew has been doing daily maintenance of the routes. Snow removal has been completed as needed and it has been very minimal this year. All of the snow removal equipment is maintained and in working order. The crew has been removing graffiti on the routes and contacting the city to remove any graffiti that they cannot remove. Spring uniforms, (shirts and hats) are being ordered by the maintenance manager.

COMMISSIONER APPLICATIONS: Maureen Martino noted that Erik Bayless and Robert Baum have been absent from attending meetings for 2022 and a "Letter to Terminate" to both commissioners will be sent to relinquish the seats and open positions for other commissioners to be nominated for 2023.

2023

COMMISSIONERS

Jim Schuman, Chair
Berlin Nightclub

David Blitz
BlitzLake Partners

John Bucksbaum
Bucksbaum Retail Properties

David Gassman
DLG Development

Todd Hyatt
Trader Todd's

Eric Kirsammer
Chicago Comics

Juliana Montebello-Roman
PR Italian Bistro

Jeanne Saliture
Resident

Henry Schuppert
Sheffield Square Professional Building

Andrew Rizzo
Rizzo's Bar and Inn

Robert Baum
The Wheelhouse Hotel

Eric Bayless
The BigOnion Group

Lakeview East Chamber of Commerce is an Illinois 501(c)6 not-for-profit corporation and is the 2021 Sole Service Provider for Special Service Area #17.

FAÇADE REBATES: EO Paramount – An update to the motion to approve the façade application from 2021 that was previously approved for lighting was discussed. It was noted that a rebate in the amount of \$7,675.00 was paid, as the scope in linear footage changed.

A façade application for 3054 N. Sheffield was presented and a motion to approve an upgrade to the existing storefront, including windows and framing in the amount of \$6,000 by Eric Kirsammer and seconded by Juliana Montebello – Roman was approved.

A façade application was presented for 3162 N. Clark, Shakers on Clark, and a motion to approve the façade rebate for signage in the amount of \$4,891 by Jeanne Saliture and seconded by Juliana Montebello – Roman was unanimously approved.

CONTRACTS: Maureen Martino presented various contracts; A motion to retain Almanza and Coombes, LLC Certified Public Accountants (Joy Coombes), in the amount of \$4,600 for the year-end 2022 audit, by Jeanne Saliture and seconded by Julian Montebello – Roman was unanimously approved.

The security contract in the amount of \$145,484, was presented and a motion to retain Protexa Security by Jeanne Saliture and seconded by Julian Montebello Roman was unanimously approved.

The contract for Pressure Washing Systems, to provide intense pressure washing in the amount of \$25,980 in the SSA#17 area, was presented and a motion to approve by Eric Kirsammer and seconded by Jeanne Saliture was unanimously approved.

The contract for Patch Landscaping was presented and a motion to approve landscaping in the amount of \$49,726 by Juliana Montebello – Roman and seconded by Jeanne Saliture was unanimously approved.

Maureen Martino discussed the brick work located at School Street on the North side by Sheffield's and a discussion occurred regarding the bricks and the need to replace them for safety purposes. A motion to approve the removal of the bricks by Patch Landscaping in the amount of \$6,000 by Jeanne Saliture and seconded by Eric Kirsammer was unanimously approved.

MARKETING AND PROMOTIONS: Maureen Martino discussed the Mardi Gras event in Wrigley and mentioned that we obtained a trolley and gave out beads and masks to the crowd and had live music at a couple of locations in Wrigley. It was very well received. The 2022 Gift card program was a success again with over \$100,000 gift cards distributed in area.

We will be preparing to have an event on March 11, 2023, on Eddy Street for St Paddy's day. More details to follow.

The Entertainment Guide is almost completed and going to print in March.

BEAUTIFICATION AND BUSINESS DEVELOPMENT: Maureen Martino mentioned that she has been trying to work on the mural at the Outerworld Theatre however it has been unsuccessful and will pick up in the Spring.

An updated vacancy listing was provided in the packet and Maureen Martino went on to discuss new businesses, closures and coming soon businesses.

ADJOURNMENT: A Motion to adjourn the meeting by Eric Kirsammer and seconded by Jeanne Saliture was unanimously approved and Maureen Martino adjourned the meeting at 11:15 am.