



Request for Proposal (RFP)

2026 Lakeview East

SSA #8 Landscaping

SCOPE OF WORK: Landscaping installation of plants and maintenance for all of SSA#8 planters. Boundaries include 2800-3800 N. Broadway; 2800-3200 N. Clark; 2800-3200N. Halsted and 400-800 N. Diversey

Planters and maintenance for:

(12) 36" Round Planters

Spring /Winter 2026: Remove and dispose of existing planter materials: Recondition top – soil in planter: Gypsum, Osmokote (3-month slow-release fertilizer); peat moss. Installation of Spring and summer material

Winter 2026: Remove and dispose of existing planter materials: Recondition top – soil in planter: Gypsum, Osmokote (3-month slow-release fertilizer), Peat moss.

(6) 60" Round Planters

Spring /Winter 2026: Remove and dispose of existing planter materials: Recondition top – soil in planter: Gypsum, Osmokote (3-month slow-release fertilizer); peat moss. Installation of Spring and summer material

Winter 2026: Remove and dispose of existing planter materials: Recondition top – soil in planter: Gypsum, Osmokote (3-month slow-release fertilizer), Peat moss.

(23) 74" x 36" Rectangular Planters

Spring /Winter 2026: Remove and dispose of existing planter materials: Recondition top – soil in planter: Gypsum, Osmokote (3-month slow-release fertilizer); peat moss. Installation of Spring and summer material

Winter 2026: Remove and dispose of existing planter materials: Recondition top – soil in planter: Gypsum, Osmokote (3-month slow-release fertilizer), Peat moss.

(80) Hanging Baskets on Broadway Ave

Spring /Winter 2026: Remove and dispose of existing planter materials: Recondition top – soil in planter: Gypsum, Osmokote (3-month slow-release fertilizer); peat moss. Installation of Spring and summer material

Winter 2026: Remove and dispose of existing planter materials: Recondition top – soil in planter: Gypsum, Osmokote (3-month slow-release fertilizer), Peat moss.

(28) Hanging Baskets on Clark St

Spring /Winter 2026: Remove and dispose of existing planter materials: Recondition top – soil in planter: Gypsum, Osmokote (3-month slow-release fertilizer); peat moss. Installation of Spring and summer material

Winter 2026: Remove and dispose of existing planter materials: Recondition top – soil in planter: Gypsum, Osmokote (3-month slow-release fertilizer), Peat moss.

(3) 46” Round Planters

Spring /Winter 2026: Remove and dispose of existing planter materials: Recondition top – soil in planter: Gypsum, Osmokote (3-month slow-release fertilizer); peat moss. Installation of Spring and Summer material

Winter 2026: Remove and dispose of existing planter materials: Recondition top – soil in planter: Gypsum, Osmokote (3-month slow-release fertilizer), Peat moss.

Maintenance and Watering (3x per week) May – October 2026 Including replacement of stolen or damaged plants, removal of trash and debris from planters, deadheading and pruning of flowers

Twice Annually weeding of tree pits

Landscaping “stations” at the Lakeview East Festival of the Arts

September 19–20, 2026

The selected landscaper will provide a sponsored, interactive landscape activation. This may include: Seating by stage area, Instagrammable stations with floral/plantings at 2 locations or other “pop-up” type of seasonal floral/plantings.

The landscaper will be responsible for:

- All materials
- Installation on **Friday, September 18, 2026**, during approved load-in hours
- Removal in accordance with the festival schedule on **Sunday, September 20, 2026**
- Client will reimburse landscaper for all labor costs (will not exceed \$5,000).

All work must strictly adhere to the festival’s approved load-in and load-out timelines and street access requirements.

SSA MAP FOR PLANTERS:



Period of Contract: March 1, 2026 – December 31, 2026

Proposal Submission: Interested parties are invited to submit a detailed proposal outlining their approach, experience, and relevant qualifications by February 12th at 9:00 am, 2026.

Contact Information: For inquiries and proposal submission, please contact: Nata Wier, Associate Director, Lakeview East Chamber of Commerce.

We look forward to receiving your proposal.

Sincerely,

Nata Wier

nata@lakevieweast.com

773-348-8608