



Request for Proposal (RFP)

2026 Lakeview SSA #17 Landscaping

Scope of Work: Proposal for the installation of annuals and maintenance for all of the SSA#17 Planters; Boundaries include:

Areas serviced:

Irving Park Rd: (South side) 901-1017

Sheridan: 3925 to 3900 N. Sheridan

Sheffield Ave: Irving Park Road to Diversey

Clark Street: 3801 Clark St. to 3134 N Clark St (East and West sides)

1. Summer and Winter Planters (March through December) Installation and Maintenance:

(48) 36" Orchard Bowl/Round planters on Belmont, Clark, Irving Park, and Sheffield Ave.

(2) 36" Rectangular concrete planters on Belmont and Sheffield Ave.

(8) Streetlight baskets in Sheridan Station Corridor.

(8) Tree pit planters between Byron and Dakin.

(7) 74" x 36" rectangular iron planters on Belmont Ave.

(52) Hanging baskets (Clark Street)

Spring /Summer 2026: Remove and dispose of existing planter materials: Recondition top – soil in planter: Gypsum, Osmokote (3-month slow-release fertilizer); peat moss. Installation of Spring and summer material

Winter 2026: Remove and dispose of existing planter materials: Recondition top – soil in planter: Gypsum, Osmokote (3-month slow-release fertilizer), Peat moss.

2. Mulching:

2 yards for Grace Parklet.

10 yards for (9) Tree pits between Byron and Dakin.

3. Tree Pit Cleaning:

Offered two times per year.

Thorough weeding, soil cultivation/amendment, resetting of uneven grates, removal of litter, debris, and leaves.

4. Monthly Planter Watering/Maintenance:

May through October.

Watering of planters 3 times per week.

Deadheading and pruning.

Removal of trash and debris.

Replacement of stolen or damaged plants.

5. Clark/Grace Parklet Bi-weekly Maintenance:

March through November.

Mulch added in the spring.

Planting Beds: remove weeds, removal of debris, trees and shrubs pruning, weekly watering, rake/removal of leaves, fertilizer/winterize.

6. Tree Pit Cleaning (2x Annually) Seasonal

Period of Contract: March 1, 2026 – December 31, 2026

Proposal Submission: Interested parties are invited to submit a detailed proposal outlining their approach, experience, and relevant qualifications by 9:00 am February 12, 2026.

Contact Information: For inquiries and proposal submission, please contact: Nata Wier

We look forward to receiving your proposal.

Sincerely,

Nata Wier

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